



Central Virginia Housing Coalition  
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## LEND-A-HAND GUIDELINES

The Lend-A-Hand program helps prevent homelessness by providing a **one-time emergency grant** to assist with rent or a security deposit. If you are facing possible eviction, homeless or forced to move due to circumstances beyond your control, you may be **eligible** for a Lend-A-Hand grant.

Because of limited funds, the following guidelines have been established:

- **Current** 5-day pay or quit notice, Unlawful Detainer or a statement from the landlord on letterhead is required to receive rental assistance
- Applicant must provide **previous** and **current** month **paystubs consecutive**
- A rental agreement or lease is required if security deposit funds are requested
- Applicants **must** document contacts with other churches or organizations. The total amount pledged, or paid by the applicant will be considered in the determination of eligibility for funding. Maximum grant amount is \$250.
- Applicants must demonstrate that a CVHC grant will bring them current with rent
- Applicants must have a source of income and must demonstrate a continued ability to pay rent once assistance is granted
- Applicant information may be verified
- Grant funds are sent directly to the landlord

Program Hours: 9:00am – 12:00pm Wednesday and Friday

**Income limits apply.**

**A minimum of one counseling session is required to be eligible to receive funds. An appointment will be scheduled with a housing counselor when your application is complete. You will be notified at that time if your application is approved. Please do not contact the office to check on the status of your application.**

**LEND-A-HAND IS ONE-TIME EMERGENCY ASSISTANCE ONLY!**